(VC3) - MINERALS PLANNING APPLICATION VALIDATION CHECKLIST

The following details must be submitted with your application to allow it to be registered as a valid planning application. Failure to submit any of the requirements will render your application invalid and it will not be registered. Where an application is not accompanied by 'Local Checklist' requirements, a written justification must be produced by a suitably qualified person(s) giving reasons why it is not appropriate in that circumstance. In such cases the Council will consider the justification and where it is agreed, the application will be registered. However, if insufficient justification is provided, the Council will declare the application invalid and provide written reasons for the decision.

The list of local requirements is not exhaustive, and the local planning authority reserve the right to request further information post-validation. A valid planning application may still be refused on the grounds of inadequate information.

SUPPLEMENTARY GUIDANCE is available on the Council's website which gives more detail of some of these requirements.

NATIONAL REQUIREMENTS

APPLICATION FORM		
Correct National Standard Application Form (1 original copy unless submitted electronically)		
All signed and dated		
All relevant questions answered correctly		
CERTIFICATES		
Ownership Certificate and Agricultural Land Declaration Completed		
Correct certificate - A, B, C or D as required		
PLANS		
1 original copy of all plans (unless submitted electronically) and drawings necessary to describe the		
subject of the application. All detailed drawings should include a scale bar where appropriate		
Location Plan at a scale of 1:1250 or 1:2500 to show:		
The direction of North		
 Application site edged red/other land owned by the applicant edged blue 		
 Wherever possible, at least 2 named roads and surrounding buildings 		
□ Site Plan at a scale of 1:500 or 1:200 to show:		
The direction of North		
 The development in relation to site boundaries and existing buildings on the site with written dimensions 		
 All buildings, roads and footpaths on land adjoining the site, including access arrangements All public rights of way crossing or adjoining the site 		
• The position of all trees on the site and those on adjacent land which could be affected by the development identifying those to be retained and lost		
The extent of any hard surfacing		
Boundary treatment where proposed		
 Weighbridges, fixed wheel cleaning equipment and the maximum extent of stockpiles should be included 		
 Existing watercourses, culverts, drainage ditches, ponds or other water bodies within or bounding the site showing, where appropriate, the direction of flow 		
 Underground services, overhead lines on, or adjacent to the site 		

 Existing contours (within the site and at least 250m outside the site) For current/previous mineral working the position of working/tipping faces, areas restored etc. and any planning permission references. Any land susceptible to subsidence, or potentially susceptible to subsidence The positions of trial pits and boreholes Features of archaeological interest
Phasing/Working Plans
 Areas of land to be excavated and/or filled with identification of any un-worked margins to protect rights of way, railway lines, watercourses, services, buildings, trees etc Proposed contours showing full extent of extraction in each phase with sufficient detail to show relationship to surrounding land Storage areas for topsoil, subsoil and overburden (including screening bunds) Details of screening of operations including phasing arrangements, details of fencing or planting Locations and design/scale of all processing, other plant (whether fixed or mobile) and ancillary infrastructure including access roads, stockpiles, buildings, weighbridges, wheel cleaners etc Fencing and external lighting Method, direction and phasing of working, extraction and filling Position of any diverted watercourses, lagoons, silt ponds, sources of water supply, means of drainage and the position of any water discharges going to existing watercourses Proposed new vehicular access (if relevant) and route from the site to the public highway Position of existing, diverted and reinstated public rights of way or permissive footpaths
Sections and Profiles
 Cross sections showing existing and final restoration surface levels with an indication of any likely settlement. Where extraction of minerals is to take place, the maximum depth of the excavation and where applicable, the levels of the maximum winter water table and position of quarry faces should be shown Representative sections and borehole diagrams which differentiate between topsoil, subsoil and overburden and identify the characteristics and thickness of each The pit/borehole information to include the thicknesses and characteristics of the mineral(s) to be extracted and any interbedded waste materials which need to be removed, the underlying geology and the position of the water table In the case of topsoil, subsoil, overburden and mineral waste tips, the typical profiles and gradients of mounds should be shown
Restoration and Aftercare Plans
 Final contours on restoration (with typical gradients indicated) and extended to at least 250m outside the site to show relationship to surrounding topography Cross sections of all restored areas (including waterbodies) showing how the land levels and profiles relate to surrounding land The replacement soil depths Position of any permanent water features, estimated depths of water and details of typical marginal treatment Drainage details on restoration including position of field drains, ditches, pumps and watercourses (including direction of flow) and permanent discharge points to surrounding watercourses Landscape restoration proposals and planting plans/specifications including any habitats to be retained or created on site, and any public access provisions
□ Block Plan at a scale of 1:100 or 1:200 for any associated built development to show:
Any site boundaries
 The position of any building or structure on the other side of such boundaries

• The type and height of boundary treatment

Existing and Proposed Elevations for any associated built development or 1:100 to show:	at a scale of 1:50
The works in relation to what is already there	
All sides of the proposal (blank elevations should also be included)	
 Where possible, the proposed building materials and the style, materials a windows and doors 	and finish of the
Existing and proposed floor plans for any associated built development or 1:100 to show:	to a scale of 1:50
Where existing walls or buildings are to be demolished these should be c	learly shown
• Details of the existing building(s) as well as the proposed development	
 New buildings in context with adjacent buildings 	
 Existing and proposed site sections and finished floor and site levels for built development to a scale of 1:50 or 1:100: 	or any associated
 Where a proposal involves a change in ground levels, illustrative drawings submitted to show both existing and finished floor levels to include details eaves. 	
• For applications involving new buildings, information to demonstrate how relate to existing site levels and neighbouring development	proposed buildings
 In the case of a sloping site, show how proposals relate to existing ground ground levels outside the new development would be modified 	d levels or where
Roof Plan for any associated built development:	
Where appropriate, at a scale of 1:50 or 1:100 to show the proposed roof such as the roofing material and their location	form and details
APPROPRIATE FEE	
For guidance refer to Planning Portal / Website	
(http://ecab.planningportal.co.uk/uploads/english_application_fees.pdf)	

LOCAL REQUIREMENTS

Active Travel England Planning Application Assessment Toolkit for:
All developments comprising of at least 7,500sqm of non-commercial floor space or sites of at least 5ha in size
Full details at the following weblink: <u>https://www.gov.uk/government/publications/active-travel-england-planning-application-assessment-toolkit</u>
Aerodrome Safeguarding Assessment (including bird risk management plan where appropriate)
 Scope of the assessment to be agreed with the council – particular attention should be directed to landscaping schemes and identify strike risks. A hazard management plan may be required and should set out which species need to be controlled and methods for deterring them
 Further guidance is available on the following link: <u>What is safeguarding? Civil Aviation Authority (caa.co.uk)</u>
Agricultural Land Quality Assessment where:

The proposal results in the loss of best and most versatile agricultural land
Further details at the following weblink:
Guide to assessing development proposals on agricultural land - GOV.UK (www.gov.uk)
□ Air Quality Assessment for:
 any development within <u>Air Quality Management Areas</u> (AQMA) or within 500 metres
 development likely to lead to an increase of >60 vehicle movements per hour
 development likely to result in increased traffic, congestion, or changes to vehicle speeds (new junctions, roundabouts etc)
 development likely to significantly change the traffic composition
 development significantly increasing car parking provision (>300 spaces or 25% increase)
 development in close proximity (<100m) to busy roads / junctions
development likely to result in a significant change in air quality, or development of residential
 properties in an area of already poor air quality. biomass / CHP / Industrial Installation (see guidance under the <u>biomass</u> and <u>clean air</u>
 biomass / CHP / Industrial Installation (see guidance under the <u>biomass</u> and <u>clean air</u> <u>act</u> pages)
Full details at the following weblink: Air Quality and Planning (cheshireeast.gov.uk)
□ Archaeological Assessment when:
Required for all mineral development involving new areas of extraction or other ground
disturbance or where the site is on or adjoining a heritage asset of archaeological interest, a
scheduled monument, archaeological site of national importance, or area of archaeological
interest. Further guidance is available on the following links:
Historic environment - GOV.UK (www.gov.uk) Mineral Extraction and Archaeology Historic England
Milleral Extraction and Archaeology Thistonic England
Biodiversity Net Gain Statement when:
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Submission of appropriate CIL 'Planning Application Additional Information Requirement
Form' (Form "zero")
https://www.cheshireeast.gov.uk/planning/view a planning application/making a planning a
pplication/community-infrastructure-levy.aspx
Climate Change / Energy / Sustainability Statement
 The extent of information required to be submitted within this statement will be proportionate to the scale of the proposed development. It should provide information to demonstrate that: Energy management and resource efficiency have been determining factors in the design of the development. Submitted information must show how the development would contribute to
 a carbon reduction strategy or plan for the site or how the 'whole life' greenhouse gas emissions of the product or process would be reduced by the proposed development Water use and the requirement for wastewater treatment have been minimised; for example,
through the inclusion of sustainable drainage systems and sustainable water management systems
 The waste management hierarchy – prevention/reduction, re-use, recycling, disposal – has been applied at its highest level
 Where on-site buildings are proposed, their design and layout promote energy conservation through their orientation, construction materials (for example; locally sourced or recycled) and methods
 The location of the site would minimise, as far as practicable, the 'road miles' involved in supplying the minerals, including the use of non-road transport
 Where the proposed development would affect or is adjacent to peat bog, the carbon emissions would not be significantly increased and the condition of the remaining peat bog would not be adversely affected
 Restoration and after use proposals would help to mitigate for or adapt to climate change; for example how biodiversity net gains would be achieved and how green/blue infrastructure would be incorporated to mitigate and respond to climate change
 Opportunities to increase the proportion of energy derived from renewable sources, including opportunities for on-site renewable and low carbon technologies have been considered and incorporated as far as possible
Coal Mining Risk Assessment
 An assessment will be required where any proposed development falls within or partly within, the Coal Authorities 'development high risk areas'. Full details on the following link: <u>Planning</u> <u>applications and Coal Mining Risk Assessments - GOV.UK (www.gov.uk)</u>
Dust Impact Assessment
 Where dust emissions are likely to arise, operators are expected to prepare a dust assessment study, which should be undertaken by a competent person. Information needed: establish baseline conditions of the existing dust climate around the site of proposed operations
 identify site activities that could lead to dust emission without mitigation
 identify site parameters which may increase potential impacts from dust
 proposed mitigation measures make proposed to monitor and report dust emissions to ensure compliance with
 make proposals to monitor and report dust emissions to ensure compliance with appropriate environmental standards and to enable an effective response to complaints
Ecological and Geodiversity Assessments when:

- Proposal is for major mineral development and / or developments affecting semi-natural habitats
- The development affects any of the designated sites (SSSI's, Local Wildlife sites etc)
- The application involves any of the types of development identified in Table PART I of the 'Guidance on Local Requirements: Biodiversity and Geodiversity Conservation Statement'

Full details at the following weblink:

https://www.cheshireeast.gov.uk/planning/view_a_planning_application/making_a_planning_application/planning_constraints/planning_constraints.aspx

Environmental Statement/Environmental Outcomes Report
 Eurther detailed quidance is available at the following weblink: En

 Further detailed guidance is available at the following weblink: <u>Environmental Impact</u> <u>Assessment - GOV.UK (www.gov.uk)</u>

□ Flood Risk Assessment when development is:

- Located in flood zone 2 or 3 including minor development and change of use
- Site measures more than 1 hectare in size (ha) in flood zone 1
- Site measures less than 1 ha in flood zone 1, including a change of use in development type to a 'more vulnerable class; (for example from commercial to residential), where they could be affected by sources of flooding other than rivers and the sea (for example groundwater, surface water drains, reservoirs)
- Located in an area within flood zone 1 which has critical drainage problems as notified by the Environment Agency

Detailed guidance from the Environment Agency can be checked at: <u>http://www.environment-agency.gov.uk/research/planning/82584.aspx</u> and local flood risk can be checked at: <u>https://flood-warning-information.service.gov.uk/long-term-flood-</u> risk/map?easting=379172&northing=355094&address=100010065642&map=SurfaceWater

Geotechnical and Land Stability Appraisal

- A geotechnical assessment will be required where the proposal is on land or adjoining land which is known to be unstable or potentially unstable, or where the proposal involves the potential for slope instability. This will include any proposals which involve major soil and spoil movements (including the creation of bunds) and where significant changes to ground levels are required to accommodate the development proposal
- Information is required in terms of the physical capability of the land and its current structure and composition. The assessment should include a Land Stability and/or Slope Stability Risk Assessment as appropriate. Any areas of instability or potential hazards should be identified through appropriate survey work and intrusive investigations of the site and the possible effects of the development on neighbouring land investigated and assessed. Appropriate and realistic remediation measures should be identified within the assessment. Where reports show there is potential for instability details of arrangements for monitoring ground water shall be submitted together with details of any necessary remediation details to prevent landslips

Further guidance is available at the following weblink: Minerals - GOV.UK (www.gov.uk)

□ Heritage Statement when:

- The development affects a designated or non-designated heritage asset or its setting
- Includes works in Conservation Areas, listed buildings and structures, locally listed buildings, scheduled monuments, historic parks and gardens and historic battlefields

□ Hydrological and Hydrogeological Assessment (including where applicable a groundwater vulnerability report and any aquifer impact)

 Where dewatering of mineral workings is proposed, applicants are strongly advised to consult the Environment Agency and the Lead Local Flood Authority at an early stage and engage a qualified Hydrogeologist. Technical information, including the calculation of the extent and volumes of dewatering will be required in order for the relevant authorities to assess further investigations. This may include monitoring of the existing water regime for at least 12 months prior to submission of the application in order to ensure that surface and ground water can be safeguarded Applicants should indicate the natural water table including its depth, source catchment areas and characteristics. The statement must show that third parties will not be affected by the dewatering. Where investigations show that dewatering will have an impact on public and private water supplies or water bodies or watercourses, details of mitigating measures must be included in the application Details of proposed methods of dewatering and proposed methods of water disposal must be given. Applicants should include proposed measures to control potential pollution to protect ground and surface water. They should also give an indication of any necessary drainage and flood control measures; and proposed monitoring measures, including any requirements for the provision of settlement lagoons; the way in which surface water is to be disposed of; the avoidance of impairing drainage from adjoining areas; and the prevention of material entering open watercourses
□ Jodrell Bank Mitigation Statement
All applications within the Jodrell Bank Observatory Consultation Zone should provide a Radio Interference Assessment
Further guidance is available in the Jodrell Bank SPD at the following weblink: Supplementary Planning Documents (cheshireeast.gov.uk)
Landscape / Visual Impact Appraisal when:
All major minerals development
 The development affects one of the designated landscape areas (LLDs) Any proposal that due to its size, scale or location is likely to have a significant visual impact upon the surrounding landscape
Further guidance is available at the following weblink: <u>Guidelines for Landscape and Visual</u> Impact Assessment (GLVIA3) - Landscape Institute
Landscaping Scheme
All major minerals development
 Details of any proposed landscape planting should be included on the submitted Site Plans. Where landscape planting/screening is integral to the development proposals (for example, as identified within a LVIA report) then a detailed landscape strategy will also be required. In some cases this could be secured by planning condition but for more complex applications, full details may be required in order to assess suitability of the scheme prior to determination. Often a Landscape Strategy is included as part of the submitted LVIA Information needed: Details of all existing landscape features to be retained, and proposed new planting/landscaping features, including size and type of species. A detailed landscape strategy should also include information on how the landscape planting will be protected and maintained once planted
Lighting Scheme (including spillage / contour details) for:
All mineral proposals where external lighting is proposed
Further guidance is available at the following weblink: Light pollution - GOV.UK (www.gov.uk)
Mineral Resource Assessment
See Appendix B

Noise and Vibration Impact Assessment
 Required for any development which is likely to generate significant noise above background levels or regular movements of larger vehicles. Further guidance is available at the following weblink: <u>Minerals - GOV.UK (www.gov.uk)</u>
Parking & Access Arrangements Plan / Statement when:
 Details of existing and proposed parking provision and access arrangements
Planning Statement including Statement of Community Involvement
All minerals development - See Appendix A
S106 Planning Obligations / Heads of Terms when:
Draft Agreement / Heads of Terms where required by policy
 Proof of title
Contact details for Solicitor
See s106 precedents and templates at the following weblink: <u>https://www.cheshireeast.gov.uk/planning/view_a_planning_application/making_a_planning_application/s106_agreements_planning.aspx</u>
Restoration and Aftercare scheme
 Where not provided as part of other requirements listed in this validation checklist: The scheme should demonstrate how the site is proposed to be restored. Details should include the type of material with which the site would be infilled, sources and volumes of materials to be used in restoration, working methods, the end use of the site such as agriculture, woodland or habitat creation and the reason for the choice. Should the proposal involve the disturbance of existing agricultural land, details of soil resources and the Agricultural Land Classification will need to be provided as well as a statement of what the intended restored grade the land would be. It will usually include a soil handling strategy indicating the methodology for soil stripping storage and replacement, and the plant and machinery to be used. A topographical survey showing predevelopment contours and proposed contours will be required. A phasing plan may be required to show how the site would be progressively restored over a period of years following extraction and infilling of the ground. A plan would also be required setting out how the site would be maintained and monitored for a period of 5 years following the final restoration of the site
SUDS Drainage Design / Strategy:
 All minerals development will be expected to provide details of foul and surface water drainage arrangements - whether connecting to existing systems or developing new ones – and to confirm that the proposed drainage scheme has sufficient capacity to cope with the demands of the new development and takes into account forecasted increased flows due to climate change Drainage assessments may be incorporated in the Flood Risk Assessment where one is required
 A Surface Water Drainage Assessment and Scheme/Strategy should include: a description of the type, quantities and means of storage/disposal of any surface water run-off; it should demonstrate that surface water run-off generated up to and including the 1 in 100 year plus climate change critical storm will not exceed the run-off from the undeveloped site following the corresponding rainfall event at any point during or after development; it must demonstrate that the development will not impact neighbouring land during its life or within its proposed restoration scheme Schemes should aim to incorporate 'sustainable drainage systems' (SuDS) unless it can be demonstrated through percolation tests that ground conditions are suitable for soakaways to
 be fully effective For proposals involving the disposal of trade waste or the disposal of foul sewage effluent, a more detailed foul drainage assessment will be required, including details of: the method of

storage, treatment and disposal ; scale plans of the drainage arrangements will also need to be provided
Transport Statement / Assessment / Travel Plan when:
 All developments that generate significant amounts of transport movement should be supported by a Transport Statement or Transport Assessment and any associated Travel Plan. See details below: <u>https://www.gov.uk/guidance/travel-plans-transport-assessments-and-statements</u>
Tree Survey/Arboricultural Implications - An arboricultural statement is required (in accordance with the latest requirements BS5837:2012) where:
 There is a tree(s) on the site subject to a Tree Preservation Order (TPO) If the stem of any tree is within 15 metres of any proposed development The site is within a conservation area

Appendix A - Planning Statement

The planning statement should set out the context and justification for the development (where not covered by associated technical reports or plans). Matters to address include:

- A site description setting out the physical features of the site and its surroundings;
- A description of any use, planning designations, environmental designations or physical constraints;
- Full description of the proposal including:
 - Details of site preliminary works;
 - Details of soil conservation, recovery, handling and use;
 - Details of design principles including the scale of operation, duration of development, phasing arrangements, sequence and direction of mineral working;
 - Type and quantity of minerals to be extracted and their proposed method of extraction, including any incidental minerals extracted in order to source the primary mineral;
 - Full descriptions of working practices including total depth of extraction and working face, details of proposed benches, faces and haul roads, transportation of material within the site, pollution control measures and heritage asset protection measures;
 - Relationship of proposed working to the water table and whether dewatering or pumping will occur;
 - Locations, extend and maximum heights of raw mineral stockpiles; proportion (if any) to be processed on site;
 - Transport proposals, junction improvements and alterations or improvements to any public rights of way or permissive paths;
 - Details of boundary treatment, landscape and ecological mitigation;
 - Method direction and phasing of backfilling/filling and details of material to be used;
 - Restoration and landscaping principles;
 - Should any material be brought onto site, the source, nature, type and annual maximum amounts of any other material(s) proposed to be brought onto the site for processing or storage or as inputs to the processing operations;
 - rate and method of any importation of other materials and frequency of associated lorry traffic or (where relevant) rail freight and details of processed stockpile requirements;
 - details of all methods of processing and details of all processing plant;
 - Drainage details outline of measures to control pollution to protect ground and surface water and any necessary drainage and flood protection measures; proposed monitoring and any requirements for provision of settlement lagoons; details of surface water disposal and methods to prevent material entering open water courses;
 - Community access provisions (where proposed);

- Context and need for the development i.e. existing and projected future demand, expected annual tonnage for the proposal, how the proposal would contribute towards the landbank or planning policy requirement for supply of mineral reserves where not covered elsewhere in the submission;
- Information on the geology and topography of the site (unless addressed elsewhere in technical assessments) identifying where relevant land stability, water table levels, ground conditions including surface water drainage, and any geological or geomorphological features adjacent to the site. Topographical information should provide spot heights and contours for the application site and surrounding area;
- Identification of any statutory and non-statutory environmental designations on the site or affected by the proposal, planning designations, and any physical constraints applicable to the site;
- Demonstration (where relevant) with reference to supporting technical data of why Preferred Areas or Areas of Search or other allocations cannot be developed;
- Summaries of any supporting and technical information submitted as part of the application;
- An assessment of the cumulative effect of the proposal in combination with other existing or permitted development in the vicinity;
- Any other statements the applicant wishes to make relative to the application;
- Details of any pre-application consultations with the minerals/waste planning authority, and statutory consultees;

To ensure local people are involved in the planning process at an early stage, we encourage applicants to begin discussions with local communities at an early stage in the development of their proposals.

Information should be provided about:

- any pre-application consultations/discussions with the local/wider community;
- any pre-application consultations/discussions with local interest/action groups;
- any public exhibitions/presentations given in advance of the submission;
- state how any issues raised from the community involvement have been taken into account in the application.

Appendix B - Mineral Resource (where not already included elsewhere in the submission)

Overview of the mineral resource to be worked

- Total quantity and type of each mineral to be extracted (tonnes) and processed (where applicable) on site, and of this, likely quantity of which will be saleable. This should include any incidental minerals extracted as a result of sourcing the primary mineral;
- Anticipated weekly output (tonnes)

Evidence of the Resource

- Relevant information on the geology of the site and locality;
- Other evaluation procedures undertaken;
- Location and extent of exploratory boreholes and trenches;
- Evidence of the physical nature of the deposit to be worked;
- Evidence of the composition of the deposit to be worked;
- Details of any assessment of quality and quantity of the mineral.

Special Properties of the Mineral and Evaluation Procedures

- Indicate to what extent the deposit meets production specifications;
- Any special characteristics or properties of the mineral;

- Any need for the mineral to fulfil a specific commercial or market need;
- Assessment of that need against evaluation of consented reserves;
- Is the mineral and/or its grade a scarce national or international resource; if so, provide further details;
- Appraisal of alternative sites.

Potential Market

- Where known, the end use of the mineral;
- Where known, its destination; or
- Likely geographical areas in which it will be used.